

**CITY OF CAMDEN REDEVELOPMENT AGENCY**  
**RESOLUTION SUMMARY**

Administration

Resolution No.: 01-14-15A

Resolution Title:

RESOLUTION ESTABLISHING THE BOARD OF COMMISSIONERS' MEETING  
SCHEDULE FOR 2015

Project Summary:

The CRA holds regularly scheduled Board of Commissioners' meetings and regularly scheduled Caucus meetings and the dates for the meetings are formally approved on an annual basis.

Purpose of Resolution:

To establish the meeting date schedule for the year 2015.

Award Process:

N/A

Cost Not To Exceed:

N/A

Total Project Cost:

N/A

**Resolution Establishing the Board of Commissioners' Meeting Schedule for 2015**

**WHEREAS**, the City of Camden Redevelopment Agency (CRA) is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS**, the CRA holds regularly scheduled Board of Commissioners' Meetings and regularly scheduled Caucus meetings during the course of the year: and

**WHEREAS**, the dates for the meetings are formally approved on an annual basis: and

**WHEREAS**, the CRA wishes to establish the following meeting schedule for its Regular Meetings for 2015 and the Reorganization meeting in 2016, with all meetings to begin at 6:00PM:

January 14, 2015  
February 11, 2015  
March 11, 2015  
April 8, 2015  
May 13, 2015  
June 10, 2015  
July 8, 2015  
August 12, 2015  
September 9, 2015  
October 7, 2015  
November 12, 2015  
December 9, 2015  
**January 13, 2016**

**01-14-15A (cont'd)**

**WHEREAS**, the CRA wishes to establish the following meeting schedule for its Caucus Meetings for 2015 and the Reorganization Caucus meeting in 2016, with all meetings to begin at 6:00PM:

January 7, 2015  
February 4, 2015  
March 4, 2015  
April 1, 2015  
May 6, 2015  
June 3, 2015  
July 1 2015  
August 5, 2015  
September 2, 2015  
September 30, 2015  
November 5, 2015  
December 2, 2015  
**January 6, 2016**

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the above schedule of Regular Meetings and above schedule of Caucus Meetings are established as the meeting dates for 2015 and the reorganization meetings for 2016 subject to the right of the Agency to call one or more additional or special meetings as needed in accordance with the New Jersey Open Public Meetings Act.

**BE IT FURTHER RESOLVED** that formal action may be taken at each regular meeting and at each caucus meeting set forth in the above schedules and that all regular meetings and all caucus meetings shall convene at 6:00 p.m. at Camden City Hall, 520 Market Street, Camden, NJ 08101.

**01-14-15A (cont'd)**

**ON MOTION OF:**

**SECONDED BY:**

<b>COMMISSIONER</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Marilyn Torres			
Vance Bowman			
Kenwood Hagamin, Jr.			
Mirta Nieves			
Jose J. Ramos			
Maria Sharma			
Jose Vazquez			

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Marilyn Torres  
Chairperson

ATTEST:

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Sandra Ross Johnson  
Executive Director

The above has been reviewed and approved as to form.

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Mark P. Asselta, Esq.  
Board Counsel

**CITY OF CAMDEN REDEVELOPMENT AGENCY**  
**RESOLUTION SUMMARY**

Resolution No.: 01-14-15B

Resolution Title:  
RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT  
WITH BROWNFIELD REDEVELOPMENT SOLUTIONS, INC.  
TO PROVIDE ENVIRONMENTAL MANAGEMENT SERVICES ON  
AN HOURLY RATE BASIS FOR A PERIOD OF ONE YEAR

Project Summary: The CRA requires the services of an environmental management firm to assist in the administration of the City's Brownfield Program.

Purpose of Resolution: To authorize a professional services agreement with the firm of Brownfield Redevelopment Solutions, Inc. to provide environmental management services for a period of one (1) year on an hourly rate basis.

Award Process:

The CRA prepared and posted on its web site a request for proposals for a firm to provide environmental management services for the Agency, in accordance with the 'fair and open' process and procedures established under N.J..S.A. 19:44A-20.4 et.seq and applicable regulations.

Cost Not To Exceed:  
\$150,000

Total Project Cost:  
\$150,000

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01-14-15B

**Resolution Authorizing a Professional Services Agreement with Brownfield Redevelopment Solutions, Inc. to Provide Environmental Management Services on an Hourly Rate Basis for a Period of One Year**

**WHEREAS**, the City of Camden Redevelopment Agency (CRA) is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS**, to this end, the CRA administers the City's Brownfield Program under a Shared Services Agreement which includes planning for the reuse of vacant or underutilized former commercial or industrial properties and the environmental investigation and remediation of lands slated for redevelopment; and

**WHEREAS**, the work associated with the Brownfield Program, such as the supervision of environmental contractors, the review of technical documents, the preparation of grant applications and the compliance with reporting requirements, is highly specialized and requires distinct and specific training; and

**WHEREAS**, in order to procure these services the CRA prepared and posted on its web site a Request for Proposals for a firm to provide environmental management services for the Agency, in accordance with the 'fair and open' process and procedures established under N.J.S.A. 19:44A-20.4 et.seq. and applicable regulations; and

**WHEREAS**, the CRA received four (4) proposals from firms to perform the required services; and

**WHEREAS**, the CRA, through this process, determined that Brownfield Redevelopment Solutions, Inc. was the most qualified firm to provide these services and also offered the lowest price; and

**WHEREAS**, in its proposal dated \_\_\_\_\_ Brownfield Redevelopment Solutions, Inc. proposes to provide the required services on an hourly rate basis at the hourly rates set forth on the attached rate schedule.

**01-14-15B (cont'd)**

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the Executive Director of the Agency, a duly authorized representative of the Agency is hereby authorized to enter into a professional services agreement with the firm of Brownfield Redevelopment Solutions, Inc. to provide environmental management services to the CRA for a term of one (1) year from the execution of the contract with services to be billed on an hourly basis at the hourly rates set forth on the attached rate schedule with the total cost of services provided under the contract not to exceed \$150,000; and

**BE IT FURTHER RESOLVED**, that the Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution.

**ON MOTION OF:**

**SECONDED BY:**

<b>COMMISSIONER</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Marilyn Torres			
Vance Bowman			
Kenwood Hagamin, Jr.			
Mirta Nieves			
Jose J. Ramos			
Maria Sharma			
Jose Vazquez			

\_\_\_\_\_  
Marilyn Torres  
Chairperson

ATTEST: \_\_\_\_\_  
Saundra Ross Johnson  
Executive Director

The above has been reviewed and approved as to form.

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Mark P. Asselta, Esq.  
Board Counsel