

CITY OF CAMDEN REDEVELOPMENT AGENCY
RESOLUTION SUMMARY

Housing Development

Resolution No.: 05-01-13E

Resolution Title:

**Resolution Authorizing an Amendment to Extend the Term
of a Shared Services Agreement with the City of Camden in Connection with
the Preparation of Redevelopment Studies and Plans for
the North Camden Waterfront Area**

Project Summary:

- CRA and the City of Camden, Department of Planning and Development, identified the North Camden Waterfront as an area in need of a redevelopment study and plan.
- CRA and the City executed a shared services agreement in 2010, as amended, to enable the CRA to proceed with the procurement of a planning firm for this purpose and to underwrite the costs of these planning services through an ERB planning grant.
- CRA executed a Grant Agreement with ERB for \$723,945 under the ERB's Neighborhood and Redevelopment Planning fund to underwrite the costs in connection with the preparation of various redevelopment studies and plans for the City of Camden. To date, there is \$233,729 of unexpended funds remaining in the Grant.
- In 2012, CRA adopted Resolution 02-01-12D to extend the term of the Shared Services Agreement for one additional year to April 1, 2013.
- Wallace Roberts & Todd, LLC, has been engaged to provide planning services for the North Camden Waterfront study area, but has not yet completed all work on the project and is requesting additional time to complete the required services. Accordingly, there is a need for the Shared Services Agreement to be amended allowing for the extension of the term for one additional year to April 1, 2014.

Purpose of Resolution:

To authorize an amendment to a Shared Services Agreement with the City for planning services by extending the term of that Agreement by an additional year to April 1, 2014.

Award Process:

Shared Services Agreement

Cost Not To Exceed:

\$80,000.00 Payable under ERB Planning Grant # 1 (P15686)

Total Project Cost: \$ 80,000.00

**Resolution Authorizing an Amendment to Extend the Term
of a Shared Services Agreement with the City of Camden in Connection with
the Preparation of Redevelopment Studies and Plans for
the North Camden Waterfront Area**

WHEREAS, City of Camden Redevelopment Agency (“CRA”) is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, CRA and the Economic Recovery Board have executed a \$723,945 Neighborhood and Redevelopment Planning Grant (“ERB Planning Grant”) to assist the City of Camden with funds to prepare neighborhood and redevelopment plans and otherwise meet, in part, the planning needs of the City; and

WHEREAS, CRA and the City of Camden’s Department of Planning and Development have identified the North Camden Waterfront as an area in need of a redevelopment study and plan; and

WHEREAS, the cost of planning services to undertake a redevelopment study and plan for the North Camden Waterfront study area is identified in the ERB Planning Grant as a priority and an eligible expense; and

WHEREAS, CRA and City executed a Shared Services Agreement in 2010 which has been extended by prior action of the Board to April 1, 2013; and

WHEREAS, CRA solicited by RFP for a firm to provide planning services in accordance with the “fair and open” process and procedures set forth in N.J.S.A. 19:44A-20.4 et seq. and, as a result, the firm of Wallace Roberts & Todd, LLC (“WRT”) was selected and CRA and WRT executed a professional service agreement effective July 12, 2011, as amended; and

05-01-13E (cont'd)

WHEREAS, additional time is required for WRT to fully perform under the service agreement, and as such, CRA and the City are required to amend the Shared Services Agreement to extend the term of such agreement by one additional year to April 1, 2014, allowing for completion of the North Camden Waterfront study and redevelopment plan process.

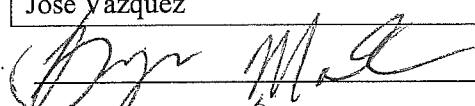
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Camden Redevelopment Agency that the Executive Director of the Agency, a duly authorized representative, is hereby authorized to execute an amendment to the Shared Services Agreement between the Camden Redevelopment Agency and the City of Camden for completion of the North Camden Waterfront Study and Redevelopment Plan which extends the term of that Agreement for one additional year to April 1, 2014.

BE IT FURTHER RESOLVED, that the Executive Director, or her designee, is hereby authorized and directed to take any and all actions and execute all documents necessary to carry out the purposes of this resolution.

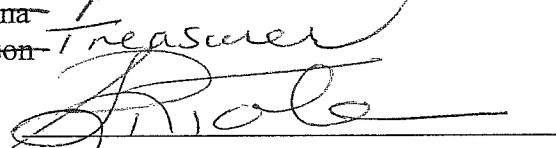
ON MOTION OF: Commissioner Louis Quinones

SECONDED BY: Commissioner Kenwood Hagamin, Jr.

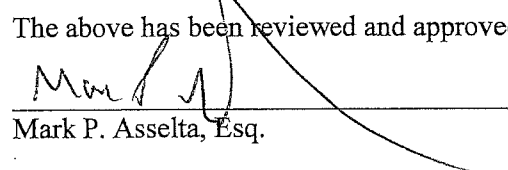
COMMISSIONER	AYES	NAYS	ABSTENTIONS
Gloria Pena	✓		
Vance Bowman	✓		
Kenwood Hagamin, Jr.	✓		
Bryan Morton	✓		
Louis Quinones	✓		
Melinda Sanchez	✓		
Jose Yazquez			


Gloria Pena
Chairperson

ATTEST:


Sandra Ross Johnson
Executive Director

The above has been reviewed and approved as to form.


Mark P. Asselta, Esq.

CITY OF CAMDEN REDEVELOPMENT AGENCY
RESOLUTION SUMMARY

Housing Development

Resolution No.: 05-01-13F

Resolution Title:

**Resolution Authorizing the City of Camden Redevelopment Agency
to Extend the Term of a Professional Service Agreement
Between the Agency and Winning Strategies ITS
for Web Design and Development Services**

Project Summary:

- CRA by Resolution 12-07-11H authorized a professional service agreement with Winning Strategies ITS ("WSITS") to create a new website for the Agency for an amount not to exceed \$33,500.00 (the "Agreement").
- CRA, in working with WSITS, determined that additional website services were necessary in order that the new website operate more effectively, including a new server location for the new website.
- The cost for hosting a new website server location (and integrating maps into the new website) was not included within the original scope of work under the Agreement.
- CRA, by Resolution 10-03-12E, authorized an amendment to the terms of the Agreement by adding these additional website services to the scope of work and increasing the contract amount to \$39,600.00.
- However, authorization to extend the term of the original Agreement from 12-07-12 was omitted from Resolution 10-03-12E.
- This Resolution will correct that oversight and will authorize an amendment to extend the term of the original professional services agreement from 12-07-2012 to 12-07-2013.

Award Process: RFP for original professional service agreement

Cost Not To Exceed: \$ 39,600.00

Total Project Cost: \$ 39,600.00

Source of Funds: NSP2

**Resolution Authorizing the City of Camden Redevelopment Agency
to Extend the Term of a Professional Service Agreement
Between the Agency and Winning Strategies ITS
for Web Design and Development Services**

WHEREAS, City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, CRA had undertaken the Real Estate Asset Management Program ("RAMP") to effectively track and monitor the Agency's Property Inventory; and

WHEREAS, CRA, in its administration of a U.S. Housing and Urban Development ("HUD") Neighborhood Stabilization Program 2 ("NSP 2") grant and consistent with the HUD's NSP 2 guidelines, desires to publish the Property Inventory for public benefit; and

WHEREAS, CRA did issue a Request for Proposals ("RFP") for website design and development services and did advertise the RFP as a 'fair and open' process required under N.J.S.A. 19:44A-20.45, et seq.; and

WHEREAS, CRA, through this process did determine that Winning Strategies ITS ("WSITS") was the best firm to provide these services and did authorize by Resolution 12-07-11H a professional service agreement with WSITS effective December 11, 2011, for an amount not to exceed \$33,500.00 (the "Agreement"); and

WHEREAS, CRA by Resolution 10-03-12E authorized an amendment to the Agreement by adding to the original scope of work to be performed by WSITS, the firm's services to host a new server location for the Agency's new website and integrate maps into the newly created website for an amount not to exceed \$39,600.00; and

WHEREAS, all work under the Agreement has not yet been completed, which will require an extension of the termination date of the Agreement by one additional year to December 7, 2013,

05-01-13F (cont'd)

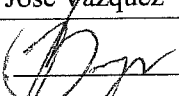
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Camden Redevelopment Agency that the Executive Director of the Agency a duly authorized representative is hereby authorized to enter into Amendment #2 to a professional service agreement with Winning Strategies ITS to extend the term of the agreement for one year from December 7, 2012 to December 7, 2013.

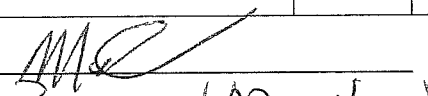
BE IT FURTHER RESOLVED, that the Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution.

ON MOTION OF: Kenwood Hagamin, Jr.

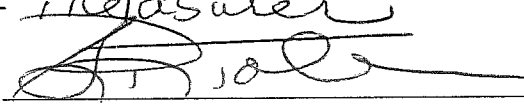
SECONDED BY: Louis Quinones

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Gloria Pena	✓		
Vance Bowman			
Kenwood Hagamin, Jr.	✓		
Bryan Morton	✓		
Louis Quinones	✓		
Melinda Sanchez	✓		
Jose Yaquez			

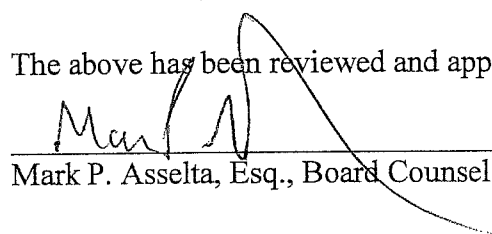

Gloria Pena
Chairperson


Bryan Morton
Treasurer

ATTEST:


Sandra Ross Johnson
Executive Director

The above has been reviewed and approved as to form.


Mark P. Asselta, Esq., Board Counsel

CITY OF CAMDEN REDEVELOPMENT AGENCY
RESOLUTION SUMMARY

Housing Development

Resolution No.: 05-01-13G

Resolution Title:

**Resolution Authorizing the City of Camden Redevelopment Agency
to Extend the Term of a Professional Service Agreement Between the Agency
and Wallace Roberts & Todd, LLC for the Provision of Planning Services**

Project Summary:

- CRA and the City of Camden, Department of Planning and Development, identified the North Camden Waterfront as an area that should be studied to determine if it qualifies as an area in need of redevelopment, and if it does, an area that is appropriate for the preparation of a redevelopment plan.
- CRA and the City executed a shared services agreement in 2010, to enable the CRA to proceed with the procurement of a planning firm for this purpose and underwrite the costs of these planning services through an ERB planning grant that is administered by the CRA. In 2012, the CRA and City executed an amendment to extend the term of the shared services agreement to April 1, 2013. In a companion resolution the CRA is extending the shared services agreement for an additional year to April 1, 2014.
- CRA procured the services of Wallace Roberts & Todd, LLC (WRT) to prepare the area in need of redevelopment study, and to plan and provide planning services for the North Camden Waterfront study area. A professional service agreement was executed between the CRA and WRT, and amended to extend the term to April 1, 2013. Additional time is required for WRT to complete its work, and as such, this resolution proposes to extend the term of the current agreement to April 1, 2014.

Purpose of Resolution:

To authorize an amendment to extend the term of a professional service agreement between CRA and WRT

Award Process:

Original contract award was through a fair and open process

Cost Not To Exceed:

\$80,000.00 Payable under ERB Planning Grant # 1 (P15686)

**Resolution Authorizing the City of Camden Redevelopment Agency
to Extend the Term of a Professional Service Agreement Between the Agency
and Wallace Roberts & Todd, LLC for the Provision of Planning Services**

WHEREAS, City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, CRA and the Economic Recovery Board have executed a \$723,945 Neighborhood and Redevelopment Planning Grant ("ERB Planning Grant") for the CRA to administer funds to assist the City of Camden ("the City") with the preparation of neighborhood and redevelopment plans and otherwise meet, in part, the area-wide planning needs of the City; and

WHEREAS, CRA and City executed a Shared Services Agreement in 2010, as amended, to enable the CRA to proceed with the procurement of a planning firm for this purpose and underwrite the costs of these planning services through an ERB planning grant that is administered by CRA; and

WHEREAS, CRA solicited for a firm by RFP to provide planning services in accordance with the "fair and open" process and procedures set forth in N.J.S.A. 19:44A-20.4 et seq., and as a result, the firm of Wallace Roberts & Todd, LLC ("WRT") was selected; and

WHEREAS, CRA procured the services of Wallace Roberts & Todd, LLC ("WRT") to prepare the area in need of redevelopment study and plan and provide planning services for the North Camden Waterfront study area and entered into a professional service agreement with WRT, as amended, to extend the term of the agreement to April 1, 2013; and

05-01-13G (cont'd)

WHEREAS, additional time is required for WRT to fully perform under the current professional service agreement, as amended, and allow for completion of the North Camden Waterfront redevelopment study and redevelopment plan process and the parties desire to extend the term of the Agreement to April 1, 2014.

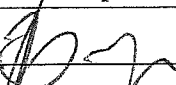
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Camden Redevelopment Agency that the Executive Director, a duly authorized representative, is hereby authorized to execute an amendment to the professional services agreement between the Camden Redevelopment Agency and Wallace Roberts & Todd, LLC for completion of the North Camden Waterfront Study and Redevelopment Plan, which extends the term of such agreement to April 1, 2014.

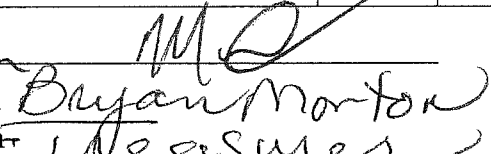
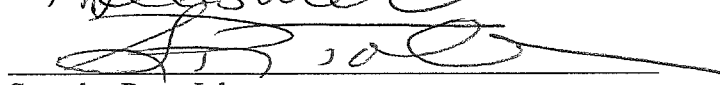
BE IT FURTHER RESOLVED, that the Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this Resolution.

ON MOTION OF: Commissioner Louis Quinones

SECONDED BY: Commissioner Kenwood Hagamin, Jr.

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Gloria Pena	✓		
Vance Bowman			
Kenwood Hagamin, Jr.	✓		
Bryan Morton	✓		
Louis Quinones	✓		
Melinda Sanchez	✓		
Jose Vazquez			


Gloria Pena
Chairperson



Sandra Ross Johnson
Executive Director

ATTEST:

The above has been reviewed and approved as to form.


Mark P. Asselta, Esq., Board Counsel

CITY OF CAMDEN REDEVELOPMENT AGENCY
RESOLUTION SUMMARY

Finance

Resolution No.: 05-01-13H

Resolution Title:

**Resolution Certifying that Each Member of the City of Camden
Redevelopment Agency Board of Commissioners Has Personally Reviewed the
FYE 2012 Annual Audit Report**

Project Summary:

The firm Mercadien, P.C. was awarded the contract to perform the FYE 2012 audit and has filed the completed report with the Camden Redevelopment Agency. The CRA board approved audit report was submitted to the Division as per regulations.

N.J.S.A. 40A:5A-17 requires that the governing body of each authority, within 45 days of receipt of the annual audit, certify by resolution that each member thereof has personally reviewed the annual audit report and, specifically, the sections of the audit report entitled Comments and Recommendations and has evidenced same by group affidavit in the form prescribed by the Local Finance Board..

Purpose of Resolution:

To provide a certification that each member of the Camden Redevelopment Agency Board of Commissioners has personally reviewed the FYE 2012 Annual Audit Report.

Award Process:

N/A

Cost Not To Exceed:

N/A

Source of Funds:

N/A

Total Project Cost:

N/A

05-01-13H

**Resolution Certifying that Each Member of the City of Camden
Redevelopment Agency Board of Commissioners Has Personally Reviewed the
FYE 2012 Annual Audit Report**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its account to be made; and

WHEREAS, the annual audit report for the fiscal year ended 2012 has been completed and filed with the Camden Redevelopment Agency pursuant to N.J.S.A. 40A:5A-15; and

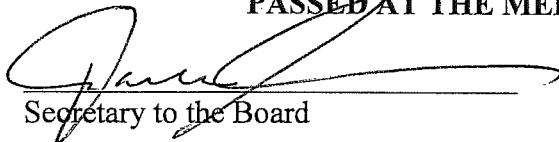
WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit signed by a majority of the full membership of the authority in the form prescribed by the Local Finance Board; and

WHEREAS, each member of the governing body has received the annual audit and has personally reviewed the annual audit, and has specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Camden Redevelopment Agency hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member of the Camden Redevelopment Agency has personally reviewed the annual audit report for the fiscal year ended 2012, and specifically has reviewed the sections of the audit report entitled "General Comments and Recommendations," and has evidenced same by group affidavit signed by a majority of the full membership of the Agency in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the secretary of the Agency is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

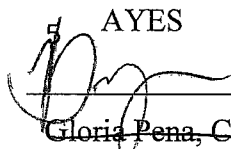
**IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION
PASSED AT THE MEETING HELD ON APRIL 23, 2013.**

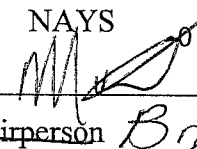

Secretary to the Board

Date

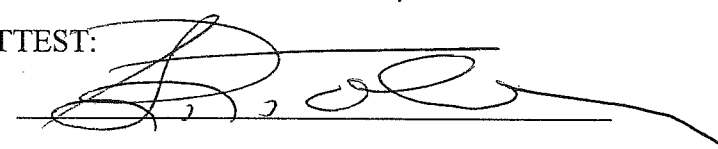
ON MOTION OF: Commissioner Louis Quinones
SECONDED BY: Commissioner Kenwood Hagamin, Jr.

AYES 0 NAYS 0 ABSTENTIONS

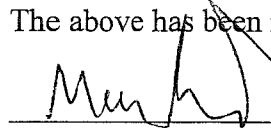

Gloria Pena, Chairperson


Bryan Mortant, Treasurer

ATTEST:


Sandra Ross Johnson, Executive Director

The above has been reviewed and approved as to form.


Mark P. Asselta, Esq.

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

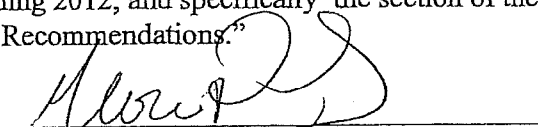
PREScribed BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

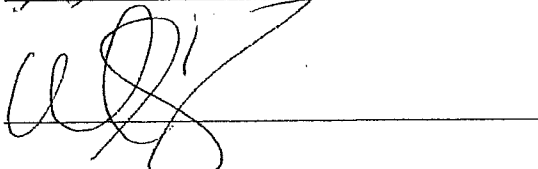
We, the members of the governing body of The City of Camden Redevelopment Agency being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of The City of Camden Redevelopment Agency
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ending 2012, and specifically the section of the audit entitled "General Comments and Recommendations."

Chairperson Gloria Pena



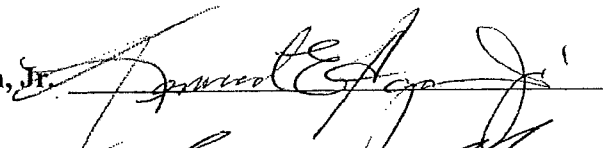
Commissioner Melinda Sanchez



Commissioner Vance C. Bowman



Commissioner Kenwood E. Hagamin, Jr.



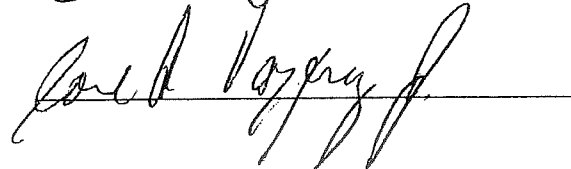
Commissioner Bryan Morton



Commissioner Louis Quinones



Commissioner Jose A. Vazquez



Sworn to and subscribed
before me this 27 day
of June, 2013

